



©2023 Practice Management Institute

# Jefferson

Physician Group

If you are a practice that offers your staff medical training, Jefferson can help you out by providing you with well-known training companies such as PMI - Practice Management Institute, that have special discounts. Their training courses range from Office Skills for the Front Desk to Billing and Coding Certification. To accommodate these training needs, Jefferson partnered with PMI several years ago and they remain one of our preferred vendors based on their service, knowledge and willingness to provide our group with appealing discounts for their courses.

PMI offers classes in Plano, Dallas, and Arlington and has just expanded the delivery of their courses by offering on line courses as well as scheduled webinar training. The availability of these courses is also listed on their website. When signing up for any of their classes make sure to use the Jefferson discount code JPG1050 to receive 20% off any training PMI offers.

For further information on course schedules, dates and times you can refer to their website at <http://www.pmimd.com>

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# Introducing PMI Basics

Courses are created to help you and your practice gain understanding of the major components needed to be on the right path to success.

## PMI Basics

3  
HRS

3  
CEUS

99  
EACH

Use code **JPG1050** and receive a 20% discount. Regular Fee \$99 | Member Fee **\$79**

### Medical Office Receptionist Skills

A well-trained front office gathers accurate information, makes appropriate scheduling decisions, proactively addresses challenging patient behavior, and secures the privacy and security of sensitive patient information. This is not your run-of-the-mill class designed to improve customer service. Everyone serving in a front line capacity will benefit from this training session.

### Collections for Medical Office Professionals

Explore the collections process and receive expert guidance on facilitating timely payments, professional courtesies, and much more. Learn how to address payment before the patient arrives, when present in the office, and after the patient has left. Instructor will demonstrate a manageable, traceable system that gets results without negatively affecting patient relations.

### Introduction to Medical Coding

This program provides an introduction to ICD-10-CM, CPT® and HCPCS Level II coding systems and explores essential coding concepts that directly impact reimbursement for health care services provided in an outpatient setting. Content is relevant for novice coders, and managers who want to have a better understanding of the coding process.

### Introduction to ICD-10-CM Coding

This course provides basic-level instruction for diagnostic coding in an outpatient setting. Medical coders abstract details from the healthcare providers' reports to select or validate the proper ICD-10-CM code(s). Learn to understand the coder's role and responsibility and the importance of paying close attention to all coding instructions and understand the coding system's format and structure.

### Introduction to CPT Coding

Learn Current Procedural Terminology coding language including terms like add-on code, fragmenting, bundling and unbundling. Coders must comprehend each major section of CPT in order to code properly. Participants will learn how to identify the main term and select the medical, surgical, and/or diagnostic procedure or service that accurately describes what is supported by the documentation in the medical record.

### Introduction to E/M Coding

There are many things that need to be considered in order to determine the appropriate Evaluation and Management (E/M) code to use. This program will walk you through the fundamental principles underlying all evaluation and management coding and outline the steps that relate accurate code selection to proper reimbursement.



Test your coding knowledge. | Free Assessment | [pmiMD.com/areyouready](https://pmiMD.com/areyouready)



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