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MedSafe On-line Compliance Training

MedSafe provides the following on-line compliance training for all employees. All employees who complete and pass the on-line training course(s) will receive a certificate of completion for their records.

OSHA Compliance On-line Training

All staff (including providers) will be trained through interactive, on-line training on Client's customized OSHA policies which will be consistent with OSHA's training requirements under 29 CFR 1910.1200 and 29 CFR 1910.1030.

A certificate of completion will be provided for all staff members. CME and CEU accreditation will also be provided for all applicable staff members. The OSHA course provides 2.5 CME credits and 2.0 CEU credits (AMA PRA Category 1 and Category 2).

Areas covered include:

- OSHA Overview
- General Industry Requirements
- General Duty Clause
- CDC Infection Control
- Bloodborne Pathogens Standard
- Personal Protective Equipment
- Hazard Communication Standard
- ****New**** Globally Harmonized System (GHS) training

HIPAA Privacy & Security On-line Training

All physicians, non-physician medical providers, managers, coding and billing staff, and all other personnel will be trained annually on the HIPAA Policies and Procedures as required under the HIPAA HITECH Act.

Areas covered include:

- Identification of Privacy and Security officer
- Written policies and procedures
- Patients' privacy rights
- Internal and external information regarding access and disclosure
- Business associate agreements and considerations
- Process for handling privacy and security complaints
- HIPAA Security guidance
- Internal and external information access and disclosure
- Process for handling privacy complaints

A certificate of completion will be provided for all staff members. CME and CEU accreditation will also be provided for all applicable staff members. The HIPAA course provides 1.5 CME credits and 2.0 CEU credits (AMA PRA Category 1 and Category 2).

OIG/CMS Fraud, Waste & Abuse On-line Training

All staff (including providers) will be trained on code of conduct and the regulatory laws, Stark law, the Anti-kickback Statute, and reporting and disciplinary actions, as well as management training regarding Recovery Audit Contractor (RAC) audit information.

Areas covered include:

- Billing and coding systems and edits
- Current coding documentation and resources
- Documentation practices and procedures
- Reporting and communication process
- Discipline and enforcement policies and process
- Compliance policies and procedures
- Monitoring and internal auditing processes
- Investigative procedures
- Corrective action processes
- Record retention policies
- Education and training program
- Patient confidentiality policies

A certificate of completion will be provided for all staff members. CME and CEU accreditation will also be provided for all applicable staff members. The OIG/CME course provides 1.50 CME credits and 1.0 CEU credit (AMA PRA Category 1 and Category 2).

Harassment Training

Training for issues related to employee policies regarding Harassment in the workplace include:

- Definitions of harassment
 - Sensitivities and awareness
 - Complaints and how they should be made and handled
 - Investigation of complaints
 - Remedies, Consequences and Corrective action protocols
 - Discrimination
 - Employee rights and responsibilities
 - Miscellaneous policies
 - New sources of civil, criminal, Personal and administrative liability
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